



KDP Board of Trustees Meeting
Thursday 25th August 2022 at 7.00pm
Belvedere Hotel, 41 Evan Street, Stonehaven, AB39 2ET

Present:

Ron Sharp	Portlethen Town Association (Chair)
Andrew Newton	Stonehaven Tolbooth Association
Bridget Scott	Bettridge Centre
George Cruickshank	Newtonhill, Muchalls & Cammachmore Community Council
Robyn Cambell	Crathes, Drumoak & Durris Community Council
Ian Hunter	Stonehaven & District Community Council
Eeva Kaisa	Catterline, Kinneff & Dunnottar Community Council
Reid Hutchison	Aberdeenshire Council

In Attendance:

Mairi Eddie	KDP Development Officer
Margo Titmuss	KDP Windfarm & Funding Officer
Lindsey McDonald	KDP Administrator

Apologies:

Walter McMillan	Portlethen Men's Shed
Sandra Davison	

- 1. Welcome, Announcements, Apologies and Notification of AOCB Items**

The Chair, Ron Sharp, welcomed all those present at the meeting and thanked them for attending.

He commented that this was the first formal Board meeting in several months but that there had been strategy meetings and that things were now looking much more positive.

Ron advised that tonight was going to be his last meeting as Chair as he is leaving the KDP board.

Ron commented on Isabella leaving the board and that she has stepped down due to personal reasons.
- 2. Approval of Previous Minutes – 31st March 2022**

The incorrect minutes from the previous meeting were shared, therefore could not be approved. Correct minutes will be attached with August Minutes.

3. **Matters Arising**
No matters to be discussed
4. **Finance Update (accounts shared in advance)**
Received £11,671 from the Challenge Fund to date and rest should be received at end of project.
AVA - Margo & Mairi have advised that we received the money but would check when back to work. Andrew advised that it had not been reported.
Margo advised we are still waiting on other payments to come in for the SLA's Meikle Carewe - considerable amount to be used, Margo pushing on getting applications.
From March we lose our Economic Development SLA, so may not be able to carry out some of the work currently covered by this, unless alternative funding is found. We have taken in a considerable amount in grant funding but much of that is ear-marked for projects such as the Challenge Fund consultant and the Community Cafes.
Future work done for the Council will have to be covered by an SLA.
5. **Windfarm Update**
As Isabella has resigned from KDP, she will no longer be involved with the Windfarms. Margo has taken more responsibility in this area and has produced new procedures to make the process more streamlined.
Margo has been getting involved with Asset managers Res who deal with Hillhead of Auquhirie & Meikle Carewe and is building a good relationship with them.
- St John's Hill - Closed end March. 8 applications received, over 15K awarded. There is a large underspend, which may result in the funding being withdrawn until it falls below a designated threshold (if over 3x annual award its frozen). Margo is actively seeking more applications.
- Hillhead of Auquhirie - 18 applications received, 12 successful groups, all money was awarded.
- Meikle Carewe - Currently open, closes end September. Over £43,000 available - already 4 applications. New groups applying, need to encourage groups to apply.

6. **KDP Development Officer Report**
Mairi presented a slide show of the activities undertaken by Mairi and Margo over last 4/5 months.
- After a successful Halls Tour at the end of 2021/start of 2022, two networking events were held in March at Cookney & Luthermuir. George gave presentation on risk assessment, and presentations on social media/marketing were also include. An evening event was provided online for anyone that was unable to attend in person.
- The Coastal Path Launch event was held in May at MacPhie's of Glenbervie. KDP was instrumental in organising the evening.
- Community Cafe - Funding from the AVA Mental Health and Wellbeing Fund for KDP to support the start up of 2 local Community Cafes. The Johnshaven Cafe is now up and running and we are about to start working with another community.
- Jubilee Hall Lunch Club - KDP facilitated an engagement session with potential users of a lunch-club to find out more about what they'd wanted with a view to finding funding.
- Oakley - A lady with a child with additional support needs is hoping to create a play and life skills centre. She has been offered ground for the centre. KDP helped with the information evening. She is looking to raise around £700K for capital spend and hopefully should be open in 2023 at Chapleton of Elsick, Newtonhill
- Edzell Woods - KDP was invited to the Community Fun Day to engage with residents to find out more about the challenges they face as an un-adopted community. This information will be used to formulate a 5-year action plan.
7. **Membership Update**
Lindsey has been working on updating the membership database.
Lindsey to send out register for a review of any old groups that may no longer be running etc
Send out new applications forms for approval by trustees
Oakley, Paws on Plastic and Newtonhill & District Village Association were all accepted as members
8. **Election of New Chair / Co-Option of Sandra Davison**
Bridget has been proposed new Chair of KDP - Proposed by Ron Sharp and Seconded by George Cruickshank
Vice Chair - TBD
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9. **Challenge Fund Update**
Report to be ready in couple weeks.
Mairi looking for dates for the 3rd Strategy Day and has asked for report to be condensed due to size.
The report will be available to trustees prior to the Strategy Day and will outline a vision for KDP's future including potential income streams, a communication plan and potential re-branding.
10. **AOCB**
Mairi has completed a Coastal Community Fund application for a local community transport feasibility study. It requires 10% match funding, which would mean £720 from KDP. It must be submitted by 26th August. This was agreed by the Trustees.

What is status of Mearns Area Partnership? Reid Hutchison advised that he would investigate this.
Andrew advised that there was a Supreme court judgement that all PT workers entitled to 5.6wk per year annual leave.
Thanks to Ron for his time and commitment to KDP
11. **Date of Next Meeting**
TBA

Fidel Scott 01/12/22