

**Kincardineshire Development Partnership  
Board of Trustees Meeting – Thursday 29<sup>th</sup> August 2019 at 7.15 pm  
Wairds Park Hall, Johnshaven**

**Minutes**

**Present:**

David Nelson – Mearns Community Council (Chair)  
Andrew Newton – Stonehaven Town Partnership  
Walter McMillan – Portlethen Men’s Shed  
Mairi Eddie – Benholm & Johnshaven Community Council  
Marion McNeil – Crathes, Drumoak & Durris Community Council  
Bridget Scott – Bettridge Centre  
Bill Dargie – Catterline, Kinneff & Dunnottar Community Council

**In Attendance:**

Ron Sharp – guest  
Margo Titmuss – KDP Administrator (Minutes)  
Jacky Niven – KDP Development Worker

**Apologies:**

Isabella Williamson – Arbuthnott Community Council  
Sandra Davison – Mearns Area Partnership  
Ian Hunter – Stonehaven and District Community Council  
George Cruickshank – Newtonhill, Muchalls & Cammachmore Community Council  
Bob McKinney – North Kincardine Rural Community Association

**1. Welcome**

The Chair, David Nelson, welcomed all those present and thanked them for attending. He specifically welcomed Bill Dargie, the representative for Catterline, Kinneff & Dunnottar Community Council. Introductions were made by all those present. Bill explained that he drives for GDocs, and often this work conflicts with the timing of the Board meetings. David suggested that if it was difficult for Bill to attend, it would be possible for another representative of the Community Council to be co-opted on in his place.

**2. Approval of Previous Minutes**

David explained that as the June meeting was inquorate, both the May and June minutes would need to be approved.

The minutes of the formal meeting of 30<sup>th</sup> May 2019 were approved as an accurate record of the meeting. The minutes were proposed by Mairi E, and seconded by Ron S.

The minutes of the formal meeting of 27<sup>th</sup> June 2019 were approved as an accurate record of the meeting. The minutes were proposed by Andrew N, and seconded by Walter McM.

### **3. Matters Arising.**

New Members – the three new member applications received in June were approved: Auchenblae Parks Committee, Stonehaven Tolbooth Association & Portlethen Town Association.

Crathes, Drumoak & Durris Community Council – Marion McN advised that the CC was still in operation and she will continue as the representative until the AGM.

### **4. Monthly Reports**

#### Finance

Ian H was not in attendance to present the Finance Report, however David commented that the balance continues to be healthy.

David also advised that Ian wishes to stand down as Treasurer at the AGM, and therefore nominations for his replacement will be necessary.

#### New Members

There were 2 new member applications from Cornerstone Connects Stonehaven and Our Mearns Tourism Association (OMTA). Both were approved.

David took this opportunity to congratulate Jacky as the new Chairperson of OMTA.

### **5. Sub-group / Committee Reports**

#### Governance

Nothing to report

#### Windfarm Subgroup

Isabella was not present at the meeting, however very full reports of the three windfarms were distributed in advance of the meeting. David commented on the great job that Isabella and Kirsty had done in pulling these together.

The Auquhirie Decision Making Panel will meet on Wednesday 4<sup>th</sup> September to assess all the current applications.

### **6. KDP Development Officer Report**

The Development Officers' Activities Highlights were circulated in advance of the meeting.

### **7. AGM**

The KDP AGM will be held on Thursday 31<sup>st</sup> October, at the Jubilee Hall in Portlethen. Reid Hutchison has agreed to officiate on the night.

Jacky N is to produce a short film of members sharing their thoughts on how KDP helps them. This will be discussed further at the September meeting.

## **8. Board Membership & Constitution**

In advance of the meeting Jacky wrote to David expressing concern regarding the structure of the KDP Board in light of the current situation where Community Councils are folding, and what can be done to ensure the continued success of the organisation.

David shared the letter with the Office Bearers and Andrew N, who has given thought to how the Constitution can be amended to alleviate any issues.

Both Jacky's letter and Andrew's response were shared with the Board in advance of the meeting.

Andrew proposed a change to Clause 90 of the constitution as follows:

*"Clause 90 No valid decisions can be taken at a board meeting unless a quorum is present; the quorum for board meetings is 6 elected **or co-opted** trustees, present in person"*

This means that the board can consist of 22 Trustees (18 elected and 4 co-opted) and all count toward a quorum. Thus if all 12 CCs failed KDP could still have 10 trustees of which 6 have to attend meetings to create a quorum.

It was agreed by those present, and by Sandra, Isabella & Ian, that this appears to be a good solution , and that it would need to be approved at the AGM. OSCR will also have to be advised of the change

## **9. Feasibility Study**

Jacky N confirmed that there is local support for an employability program. She believes there is a need for an employment and enterprise centre locally, to ensure that young people stay in the area rather than losing them to Aberdeen.

Jacky has discovered a funding scheme called Dream Fund which offers significant funding for collaborative projects.

It was agreed that more research is required.

**Action** – Jacky to provide Mairi E with a copy of the Feasibility Study.

**Action** - Jacky to write a preliminary letter to the Dream Fund to establish whether they would consider funding.

## **10. AOCB**

### The Big Climate Conversation Community Fund

In her absence, Sandra asked for the following request to be shared with the Board:

*Greener Kincardine & Mearns wish to submit two applications to The Big Climate Conversation Fund to hold workshops following the showing of film, Tomorrow. At present, GK&M do not have a bank account and therefore Sandra is asking whether any successful grant could be paid in to the KDP account.*

It was agreed, assuming GK&M become members of KDP, that KDP will undertake the financial administration.

Self Build Presentation

Ian H requested that a date be sought to hold a presentation by Jim Stuart on Self Build. It was agreed that a date would be arranged for November, but that it must be stressed that it is not an opportunity for a sales pitch, but focus on the procedures.

Jacky suggested adding eco building to the itinerary.

**11. Date of Next Meeting**

The next Board meeting will be held at 7pm on Thursday 26<sup>th</sup> September, at the Grassic Gibbon Centre, Arbuthnott, AB30 1PB.

The meeting closed at 8.35 pm.

Minutes taken by Margo Titmuss

I, \_\_\_\_\_ hereby confirm these minutes reflect a true and accurate record of the meeting.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_